

# Jersey

## Overview of Fiduciary Services

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The Maples Group in Jersey brings in-depth knowledge of a wide range of investment vehicles and structures, including regulatory and investor requirements, across an extensive global network. A robust institutional-grade infrastructure coupled with a highly responsive approach to client service ensures vehicles we act on are comprehensively supported in navigating the complexities of today's global business landscape.

### Formation Services

- Provide entity formation services to Jersey entities;
- Prepare corporate records including company seal, company stamp, share certificates, registers and minute books;
- Provide a registered office address and manage all local communications relating to the entities; and
- Ensure all statutory and regulatory filings are made and all ongoing corporate requirements are satisfied under the relevant laws and regulations.

### Company Secretarial & Board Support Services

- Act as the named company secretary and registered office, maintaining the statutory registers, minute books and seals;
- Provide meeting facilities, initiate and attend board of director and annual general meetings either in person or via telephone;
- Prepare and distribute agendas, board packs, minutes and action items to relevant parties; and
- Sign secretarial certificates, arrange for the execution of agreements, liaise with third parties

and provide copies of other documents prepared or retained by us as company secretary.

### Directorship Services

- Provide independent, non-executive directors based in Jersey with appropriate experience in investment funds, structured finance vehicles and corporate entities; and
- Provide directors or managing members to vehicles which can act as general partner.

### Trustee Services

- Act as trustee to hold voting shares of an investment fund, special purpose vehicle or trust; and
- Provide private wealth trustee and trust administration services to Jersey trusts.

### Accounting, Tax & Agency Services

- Prepare GAAP and IFRS consolidated accounts;
- Provide daily or monthly corporate / management accounting where required;
- Liaise with auditors, where applicable; and
- Provide support in certain regulatory reporting and tax requirements.

## Entity Management Services

- Coordination of all necessary entity and regulatory filings (including the payment of annual and government fees) in order to maintain regulatory compliance and good standing of entities;
- Centralised compliance, data management, document management and billing;
- Protocol and processes development to ensure efficiencies across teams and regions; and

- Assigned global liaison and single point of contact to work with clients' current service providers to ensure all entities are managed effectively.

## Liquidation Services

- Provide voluntary wind up of Jersey entities; and
- Provide dissolution of Jersey trusts and partnerships.

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For further information on our services, please contact:

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