

British Virgin Islands

Overview of Services

The Maples Group's full service legal and fiduciary team in the British Virgin Islands ("BVI") brings an in-depth knowledge of a wide array of investment vehicles and structures. Our top-quality institutional-grade infrastructure, coupled with a highly responsive approach to client service, ensures that the vehicles we handle have the comprehensive support needed to navigate the complexities of today's global business landscape.

Directorship Services

- Provide independent, non-executive directors based in the BVI with appropriate experience in investment funds, structured finance vehicles, insurance and corporate entities; and
- Provide directors to vehicles that can act as general partner.

Company Secretarial & Board Support Services

- Act as the named company secretary;
- Provide meeting facilities and initiate and attend board of director and general meetings either in person or via telephone;
- Prepare and distribute agendas, board packs, minutes and action items to relevant parties; and
- Sign secretarial certificates, arrange for the execution of agreements, liaise with third parties and provide copies of other documents prepared or retained by us as company secretary.

Trustee Services

- Act as trustee to hold voting shares of an investment fund, special purpose vehicle or trust; and

- Act as trustee of a VISTA Purpose Trust to hold shares in a BVI Private Trust Company.

Accounting, Tax & Agency Services

- Assist with the preparation of annual financial returns;
- Prepare US GAAP and IFRS consolidated accounts;
- Liaise with the IRS on behalf of a client company for the purposes of a EIN application;
- Prepare relevant IRS Forms W-8 (W-8BEN-E);
- Provide daily or monthly corporate / management accounting where required; and
- Liaise with auditors, where applicable.

Entity Management Services

- Coordinate all necessary entity and regulatory filings (including the payment of annual and government fees) in order to maintain regulatory compliance and good standing of entities;
- Provide centralised compliance, data management, document management and billing;
- Develop protocols and processes to ensure efficiencies across teams and regions; and
- Assign a global liaison and single point of contact to work with clients' current service providers to ensure all entities are managed effectively.

Liquidation Services

- Act as voluntary liquidator for the liquidation of BVI entities; and
- Assist with the final Economic Substance reporting obligation after the dissolution of a BVI company.

Regulatory & Compliance Services

- Facilitate client compliance with FATCA / CRS including applying for a Global Intermediary Identification Number, classification of account

holders and accounts, remediation of reportable accounts and ongoing monitoring of FATCA compliance;

- Act as Principal Point of Contact for a BVI company;
- Provide a qualified, named Anti Money Laundering ("AML") professional to act as Money Laundering Reporting Officer ("MLRO") for BVI vehicles;
- Manage the suspicious activity reporting process;
- Implement and monitor a risk-based AML programme; and
- Liaise with regulatory authorities or investigative agencies.

For further information on our services, please contact:

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